



PREPLANNING CHECKLIST FOR DESIGNING EVIDENCE BASED PRACTICE PROFESSIONAL DEVELOPMENT

| | | COMPLETED |
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| Step 1 | Conducted Needs Assessment of Audience | |
| Step 2 | Identified Core Components (Learning Objectives) | |
| Step 3 | Developed Pre Assessment to Evaluate Knowledge of Core Components | |
| Step 4 | Created Workshop to Include Multiple Opportunities for Discussion about the Core Components | |
| Step 5 | Created Workshop to Include Multiple Opportunities for Demonstration (video and/or live modeling) | |
| Step 6 | Created Workshop to Include Multiple Opportunities to Practice with Feedback related to the Core Components | |
| Step 7 | Developed Post Assessment to Evaluate Knowledge of Core Components Inclusive of Plans for Addressing any Reteaching or Modifications to the Training That Are Indicated by Data | |
| Step 8 | Established Coaching Model that Emphasizes Fidelity of Use of Newly Learned Practice(s) | |
| Step 9 | Developed Data Systems to Link Use of Training Content to Student Outcomes | |

SUMMARY DATA FROM PRE AND POST ASSESSMENTS

| Pre Assessment Average | Post Assessment Average |
|------------------------|-------------------------|
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| <p>Commonly Missed Questions:</p> |
| <p>Reteaching/Coaching Notes:</p> |
| <p>Revisions Needed:</p> |